

Run Nova Scotia Road Race Series Agreement

By applying to be on the Run Nova Scotia Road Race Series, you agree to the following conditions:

All Races

The race is run at a specific physical location on a particular day at a fixed time (i.e., no virtual events).

On Acceptance into the Series

- All race distances are certified by Athletics Canada before race day. (This applies to Performance Series races only.)
- You agree to pay the standard sanction fee to Run Nova Scotia of \$1.50/runner to a maximum of \$350.
- You agree to offer a registration discount to Run Nova Scotia members of at least 5% of the regular fee.
- You will use or add the Run Nova Scotia waiver to your registration page.
- You will review the Athletics Canada "Guidelines for the inclusion of Children and Youth in Road Races" document at: <https://share.google/zjVF2I4ltOZCk5GBM>. Run Nova Scotia recommends that these guidelines be implemented at all Road Race Series races.

Registration Form (print and online) includes:

Race name, date, location (civic address and building or location name), start time, start location if different from the kit pickup location
Race fee structure, including the discount for Run Nova Scotia members
The words "Run Nova Scotia Road Race Series" and "Run Nova Scotia Performance Series", as applicable
The Run Nova Scotia sponsor block
The Run Nova Scotia waiver
Mailing address, if forms can be mailed in
Race distance(s) that is/are certified*
Length of time the race route is open
Contact information for race director or representative
Notice that non-service dogs are banned from participating in the race

*All Performance Series races must be certified by Athletics Canada.

Race Services: Sign In

Sign in area is easy to find, accessible and organized
Toilet facilities are available at sign in
There are enough toilets available
Water is available at sign in

Race Services: Race Start

The start area is clearly marked
Announcements are clear and frequent
The start area is big enough for the number of participants
Mi'kmaki land acknowledgement is made
The length of time the race route is open is made clear
Check made that no non-service dogs are in the start corral
Timing services are ready at start time
First aid providers are available and easily identified

Race Services: On Route

Enough course marshals
Course marshals are wearing safety vests and are easy to find
Directions are given correctly
Water is available
There are caution signs
There are distance marks or markers
There are toilet facilities (for races over 5K)
There are no dogs in the race (unless specifically identified as therapy dogs)
There is a trail vehicle/bike/person who can be reached easily by phone and stays with the last participant until that participant crosses the finish line

Race Services: Finish Line

Finish line is clearly marked
Course marshals are wearing safety vests and are easy to find
Toilet facilities are available
Water is available
Food is available
First aid providers are available and easily identified
Space is provided for the Run Nova Scotia tent and/or display board
Age class winners are acknowledged equally and in all age classes (junior (1-19); open (everyone); masters (40-49); senior masters (50-59); golden masters (60-69); platinum masters (70-79); titanium masters (80-89); rhodium masters (90+))
Awards are presented in a timely manner
A Run Nova Scotia representative is given time during the awards ceremony/post race event to promote the Road Race Series, make announcements, thank sponsors, etc.
Finish line and finish services are available as long as indicated and/or until the last participant crosses the finish line

Post-Event

Payment of fees to Run Nova Scotia is made
--

The foregoing conditions are what your event will be assessed on, should you be successful in your application. If you need assistance in preparing for your event, please refer to the Race Directors Guide, which is available on the Resources > Race Directors Info page on the Run Nova Scotia website or contact the Road Race Series Coordinator at roadseries@runnovascotia.ca.

Run Nova Scotia will meet the following conditions for those races accepted to the Road Race Series:

Communication and Promotion

Timely communication with the Run Nova Scotia Road Race Series Coordinator and/or Performance Series Coordinator, as applicable
Promotion of your race in our social media channels
Inclusion of your race promotion print material (e.g., rack card, brochure, information sheet, registration form) at our booth at Series races prior to yours (suggest sending them to us at least 45 days ahead of your event—earlier is better)
Promotion of your race in the members-only email newsletter, no less than six weeks in advance of your event, including a promotional article the week before your event and a recap the week after (you are welcome to send us content for the newsletter)

In Advance of the Event

Run Nova Scotia race bibs will be provided if desired by the event. These must be requested at least two weeks in advance to guarantee delivery.
If your event is not already certified by Athletics Canada, Run Nova Scotia will cover the fees charged by Athletics Canada for having the event certified. You are responsible for hiring a certified course measurer (and paying the measurer) and providing a copy of the certification letter to Run Nova Scotia.

Race Day: Pre-race

The Run Nova Scotia van and all the equipment will arrive at your race site one hour before race start
At least one Run Nova Scotia representative to set up the finish area
As required, and in conjunction with your own equipment and any timing equipment, we will set up a finish line area, including: <ul style="list-style-type: none">• Inflatable finish arch (subject to weather conditions)• Finish chute (tape stanchions and/or pylons)• Public address system, including microphone and music• Display clock (this must be specifically requested at least two weeks in advance of your event)• Generators and power cords

- | |
|---|
| <ul style="list-style-type: none">• Weights and other stabilizing equipment |
|---|

If your race is manually timed, when specifically requested at least two weeks prior to the event, we will provide:

- | |
|---|
| <ul style="list-style-type: none">• 2 hand-held timers• Pre-numbered finish sticks |
|---|

Race Day: Post-race

Removal of Run Nova Scotia finish line equipment
--

Providing any feedback on your event

We are also happy to assist in any way we can with your awards ceremony.

Thank you for your interest in being part of the Run Nova Scotia Road Race Series. You will be contacted about your status in the series shortly after the board vote in mid-February.